# 1. <u>Consider this the story that INTRODUCES voters to the candidates and</u> <u>the issues in the upcoming election.</u>

- ✓ Many will not yet be tuned in to the election at all or very little.
- ✓ If it's well done, it may actually make them INTERESTED in the election.
- ✓ That's Grimes' 3<sup>rd</sup> Law: You can get almost anyone to pay attention to almost anything, if you write it right.

# 2. Think about: What do voters need to know FIRST?

- ✓ Who's running for what?
- Tell the simple, basic info of which offices are up for election / Who's running for each.
- $\checkmark$  Consider these to be mini-profiles of each candidate.
- ✓ Is there likely to be a primary election?
- ✓ Heck, what IS a primary election?
- ✓ When will the primaries be? (Each party has its own primary. So we use the plural of "primaries" if there's more than one party having a primary.)
- ✓ When's the general election?
- ✓ NOTE: Every story MUST have the date of the election and, if applicable, the date of the primaries.
- ✓ Give simple, clear basic bio/experience info on EACH candidate.

# 3. Give the context.

- ✓ If the election is for a legislative body (House of Representatives/Senate/Common Council, General Assembly), tell how many seats/members are in the body.
- ✓ Tell how many are up for election and how many are contested.
- ✓ It's significant, for example, if all seats of the legislative body (like the House of Representatives or state assembly or county legislature) are up for election.
- ✓ Tell which party has control or is the majority of the legislative body. How many seats are held by each party?
- ✓ Explain the jargon: <u>Midterm elections</u>, for example. And an <u>open seat or</u> <u>open race</u>.

- ✓ What's the voter registration or enrollment for each party? Who has the advantage? How many are unaffiliated with any party (that's lower-case independent).
- ✓ Anything historic or rare or unusual about this particular election?

# 4. Explain the political stakes.

- ✓ Is control the majority of the legislative body up for grabs? Likely to change? Unlikely to change? Why or why not?
- ✓ If there is recent poll information, you can include some info on who's ahead. But first tell the basics!

### 5. Remember to always include the essential background info:

- ✓ Be sure to give party affiliation and geographic indentifiers for each candidate (U.S. Rep. Dan Maffei, D-DeWitt, for example).
- $\checkmark$  Give the description of the district.
- ✓ EVERY story will have ALL the candidates, identified by party, geography and some brief description.
- $\checkmark$  Give the brief description of the district.

### 6. Explain the key issues!

✓ Include some info on candidates' stands on these!

-30-